

2 Day 1

Name of the Teacher	Morning/ Evening class	I	II	III	IV	V	Extra Classes Taken	Reasons for not engaging assigned hours	Signature of the Teacher	Signature of HOD
Dr Jeevan Kumar k Dona Sebastian Ansa Andrews Paul Mathews Aruna Vimalan		Orientalion Programme for III & IV semester Students	III Sem B.Ang	V sem BA Eng III Sem BA Eng	No Class			Orientalion Programme for V sem Students on Open Course (1 hour)		

Day II 07/06/2019

Dr Jeevan Kumar k. Dona Sebastian Ansa Andrews Paul Mathews Aruna Vimalan		III Sem BA Eng IV Sem BA Eng	III Sem BA Eng IV Sem BA Eng	V sem BA Eng III Sem BA Eng	IV Sem BA Eng III Sem BA Eng					
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Day III 10/06/2019

Dr Jeevan Kumar k. Dona Sebastian Ansa Andrews Paul Mathews Aruna Vimalan		IV Sem BA Eng III Sem BA Eng	III Sem BA Eng On leave IV Sem BA Eng	III Sem BA Eng IV Sem BA Eng	IV Sem BA Eng III Sem BA Eng	IV Sem BA Eng				
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Day IV 11/06/2019

Dr k. Jeevan Kumar Dona Sebastian Ansa Andrews Paul Mathews Aruna Vimalan		IV Sem BA Eng III Sem BA Eng	III Sem BA Eng V Sem BA Eng on leave	III Sem BA Eng IV Sem BA Eng	IV Sem BA Eng III Sem BA Eng			Orientalion Programme for III sem BA/BSc (1 hour)		
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06/06/2019

Sl No:	Name of the Teacher	Morning/Evening class	I	II	III	IV	V	Extra Classes Taken	Reasons Record, in case any assigned des is not engaged	Signature of the Teacher	Signature of HoD
Day V			12/6/2019								
1	Dr. K. Jeevan Kumar		V sem BANG	III sem BANG	III sem BANG	V sem BANG					
2	Dona Sebastian				V sem BANG	III sem BANG					
3	Ansa Andrews										
4	Paul Mathews			On Leave							
5	Aruna Vimalan		III sem BANG	V sem BANG III sem BA/BE			III sem BANG				
Day I			13/6/2019								
1	Dr. K. Jeevan Kumar			V sem BANG	III sem BANG						
2	Dona Sebastian		V sem BANG	III sem BANG							
3	Ansa Andrews				On Leave						
4	Paul Mathews		III sem BANG		Open Course	V sem BANG					
5	Aruna Vimalan					III sem BANG	III sem BA/BE				
Day II			14/6/2019								
1	Dr. K. Jeevan Kumar		V sem BANG	III sem BANG							
2	Dona Sebastian		III sem B Com		III sem BANG		V sem BANG				
3	Ansa Andrews				On Leave						
4	Paul Mathews		III sem BANG		V sem OC	V sem BANG	III sem BANG				
5	Aruna Vimalan		III sem BA/BE			III sem BANG					
Day III			17/06/2019								
1	Dr. K. Jeevan Kumar		V sem BANG	III sem BANG	Open Course						
2	Dona Sebastian			III sem B Com		V sem BANG	III sem BANG				
3	Ansa Andrews				On Leave						
4	Paul Mathews			V sem BANG	III sem BANG	III sem BANG					
5	Aruna Vimalan		III sem BANG				V sem BANG				



Sl No	Name of the Teacher	Morning/ Evening/Day	I Hour	II Hour	III Hour	IV Hour	V Hour	Extra Classes	Reasons for not engaging classes	Signature of The Teacher	Signature of the HOD
			Day <u>III</u>		24/06/2019						
1	Dr K. Jeevan Kumar		III sem BAng	V sem BAng	III sem BAng	V sem BAng		Casual Leave FN			
2	Dona Sebastian			III sem BAng	III sem BAng						
3	Ansa Andrews		On leave								
4	Paul Mathews		V sem BAng	III sem BAng	Open Course						
5	Aruna Vimalan			On leave							
			Day <u>IV</u>		25/6/2019				Orientation Programme for III semester Students from 10. am to 4 p.m		
1	Dr K. Jeevan Kumar			I sem BAng			V sem BAng				}
2	Dona Sebastian		I sem BAng			V sem BAng					
3	Ansa Andrews		On leave								
4	Paul Mathews		V sem BAng	I sem BAng	Open Course	I sem BAng					
5	Aruna Vimalan			I sem BAng	Open Course	I sem BAng					
			Day <u>V</u>		26/6/19						
1	Dr K. Jeevan Kumar		I sem BAng	III sem BAng	I sem BAng	V sem BAng	V sem BAng				
2	Dona Sebastian			I sem BAng	V sem BAng		III sem BAng				
3	Ansa Andrews		On leave								
4	Paul Mathews		V sem BAng	V sem BAng	III sem BAng	I sem BAng	I sem BAng				
5	Aruna Vimalan		III sem BAng	III sem BA/BS							
			Day <u>I</u>		27/6/19						
1	Dr K. Jeevan Kumar		V sem BAng	I sem BAng	III sem BAng	— 1/2 Day Casual Leave —					
2	Dona Sebastian		I sem BAng	V sem BAng							
3	Ansa Andrews			On leave							
4	Paul Mathews			Casual leave							
5	Aruna Vimalan			III sem BAng	Open Course						
6	Steffy James										
7	Pradeeksha Augustine		III sem BAng	I sem BAng							

Sl No	Name of the Teacher	Morning Class	I hour	II hour	III hour	IV hour	V hour	Reasons for not Engaging Classes	Signature of Teacher	Signature of HOD		
			Day II					28/6/2019				
1.	Dr K Teevan Kumar		V sem BAHg	I sem BAHg	III sem BAHg			History Association Inauguration	<del>Small</del>	Small		
2	Dona Sebastian		- <del>Small</del> Casual leave			III sem BAHg	V sem BAHg	10:1 p.m	Small			
3	Ansa Andrews							Valedictory				
4	Paul Mathews			III sem BAHg		V sem BAHg		Function of				
5	Aruna Vimalan		III sem BAHg		I sem BAHg			Bridge Course				
6	Stephy James		I sem BAHg					for I Semester				
7	Pradeeksha Augustine			V sem BAHg			III sem BAHg	Students				
			Day III					01/07/2019				
1	Dr K. Teevan Kumar					I sem BAHg	V sem BAHg	Retirement	<del>Small</del>	Small		
2	Dona Sebastian					III sem BAHg		function of	Small			
3	Ansa Andrews							the Bishop				
4	Paul Mathews		No classes				III sem BAHg	10.am - 1p.m				
5	Aruna Vimalan						V sem BAHg	I sem BA/BSc				
6	Stephy James							I sem BAHg				
7	Pradeeksha Augustine							III sem BA/BSc	I sem Blom			
			Day IV					02/07/2019				
1.	Dr K. Teevan Kumar		Invigilate	I sem BAHg			IV V sem BAHg		<del>Small</del>	Small		
2	Dona Sebastian		Invigilate	III sem BAHg			I sem BAHg		Small			
3	Ansa Andrews			On leave								
4	Paul Mathews		Invigilate		Open Course		III sem BAHg					
5	Aruna Vimalan		I sem BAHg	V sem BAHg	III sem BAHg							
6	Stephy James		I sem B Com	I sem B Com	I sem BAHg		I sem BAHg					
7	Pradeeksha Augustine				I sem BA/BSc		III sem BA/Sig					

Day V

No	Name of the Teacher	Morning/Evening Class
1	Dr Jeewan kumar	
2	Dona Sebastian	
3	Ansa Andrews	
4	Paul Mathews	
5	Aruna Vimalan	
6	Stephy James	
7	Pradeeksha Augustine	

I	II	III	IV	V
I Sem BA/ug	III Sem BA/ug	V Sem BA/ug		V Sem BA/ug
	I Sem BA/ug	IV Sem BA/ug		III Sem BA/ug
	On leave			I Sem BA/ug
Monthly Test Invigilator	III Sem BA/BSc	I Sem BA/BSc	III Sem BA/ug	
I Sem B Com	IV Sem BA/ug		I Sem BA/ug	
Monthly Test Invigilator	I Sem BA/BSc		IV Sem BA/ug	

03/07/2019

Extra classes	Reasons for not engaging classes	Signature of the Teacher	Signature of HOID
	Monthly Test for III & V Semesters Students. 10 am - 11 am		

Day I

04/07/2019

No	Name of the Teacher	Morning/Evening Class
1	Dr k Jeewan kumar	
2	Dona Sebastian	
3	Ansa Andrews	
4	Paul Mathews	
5	Aruna Vimalan	
6	Stephy James	
7	Pradeeksha Augustin	

I	II	III	IV	V
Monthly Test Invigilator	I Sem BA/ug	I Sem BA/ug	III Sem BA/ug	III Sem BA/ug
	V Sem BA/ug	Open Course	No class	No class
	III Sem BA/ug	III Sem BA/ug	I Sem BA/BSc	III Sem BA/BSc
I Sem BA/ug		I Sem B Com	No class	I Sem BA/BSc
Monthly Test Invigilator				

Extra classes	Reasons for not engaging classes	Signature of the Teacher	Signature of HOID
	Students' Strike		

Day II

05/07/2019

No	Name of the Teacher	Morning/Evening Class
1	Dr k. Jeewan kumar	
2	Dona Sebastian	
3	Ansa Andrews	
4	Paul Mathews	
5	Aruna Vimalan	
6	Stephy James	
7	Pradeeksha Augustine	

I	II	III	IV	V
Monthly Test Invigilator	I Sem BA/BSc	III Sem BA/ug	III Sem BA/ug	I Sem BA/ug
Monthly Test Invigilator	I Sem BA/ug	On leave	V Sem BA/ug	V Sem BA/ug
	On leave		I Sem B Com	
Monthly Test Invigilator	III Sem BA/ug	Open Course	I Sem BA/ug	I Sem BA/ug
I Sem BA/ug		I Sem BA/BSc		
Monthly Test Invigilator				III Sem BA/ug

Extra classes	Reasons for not engaging classes	Signature of the Teacher	Signature of HOID

8/07/19

No	Name of the Teacher	Morning/Evening Class
1	Dr k Jeewan kumar	
2	Dona Sebastian	
3	Ansa Andrews	
4	Paul Mathews	
5	Aruna Vimalan	

I	II	III	IV	V
	on leave			

Extra classes	Reasons for not engaging classes	Signature of the Teacher	Signature of HOID
	No class due to the consecration ceremony of the new Bishop Students were given a hal day		

Sl. No.	Name of the Teacher	Morning evening class	Date					Extra Class	Reasons for not engaging class	Signature of Teacher	Signature of HOD
			I hr	II hr	III hr	IV hr	V hr				
			Day III								
						09/07/2019					
1	Dr K. Jeewan Kumar				Casual leave						
2	Dona Sebastian	V Sem BAHg				I Sem BAHg	III Sem BAHg		Dona		
3	Ansa Andrews			On leave							
4	Paul Mathews	monthly test Invigil	V Sem BAHg	I Sem BAHg		III Sem BAHg					
5	Aruna Vimalan	monthly test Invigil	III Sem BAHg	Open course		V Sem BAHg	I Sem BA/BS				
6	Stephy James	I Sem BAHg	III Sem BCom								
7	Prateeksha Augustine		I Sem BA/BS	III Sem BAHg		III Sem BA/BS	I Sem B Com				
			Day IV								
						10/07/2019					
1	Dr K. Jeewan Kumar		III Sem BAHg	I Sem BAHg			V Sem BAHg		Dona		
2	Dona Sebastian		III Sem BCom		III Sem BAHg						
3	Ansa Andrews			On leave							
4	Paul Mathews		V Sem BAHg	III Sem BAHg	Open course						
5	Aruna Vimalan		I Sem BAHg	I Sem BAHg			III Sem BAHg				
6	Stephy James			I Sem BCom	I Sem BAHg	V Sem BAHg					
7	Prateeksha Augustine		III Sem BA/BS	I Sem BA/BS		III Sem BAHg					
			Day V								
						11/07/2019					
1	Dr K. Jeewan Kumar		I Sem BAHg	III Sem BAHg			V Sem BAHg		Dona		
2	Dona Sebastian			I Sem BAHg	V Sem BAHg		III Sem BAHg				
3	Ansa Andrews			On leave							
4	Paul Mathews		V Sem BAHg	III Sem BAHg			I Sem BAHg				
5	Aruna Vimalan			III Sem BA/BS	I Sem BA/BS		III Sem BAHg				
6	Stephy James		I Sem BCom	V Sem BAHg							
7	Prateeksha Augustine		III Sem BAHg	I Sem BA/BS			V Sem BAHg				
			Day I								
1	Dr K. Jeewan Kumar		V Sem BAHg	I Sem BAHg			I Sem BAHg	III Sem BAHg	Dona		
2	Dona Sebastian			V Sem BAHg	I Sem BAHg						
3	Ansa Andrews			On leave							
4	Paul Mathews			III Sem BAHg	Full		Day Casual leave				
5	Aruna Vimalan				III Sem BA/BS		I Sem BA/BS				
6	Stephy James		I Sem BAHg				I Sem BA/BS				
7	Prateeksha Augustine		III Sem BAHg	I Sem BCom			V Sem BAHg				

Sl No	Name of the Teacher	Morning class	I hr	II hr	III hr	IV hr	V hr	Extra classes	Reasons for not engaging class	Signature of Teacher	Signature of HOD
Day II											
1	Dr k Jeevan Kumar		V Sem BAHg	I Sem BA/BSc	III Sem BAHg		I Sem BAHg			Small	Small
2	Dona Sebastian		III Sem BCom	I Sem BA mg		V Sem BAHg					
3	Ansa Andrews			On leave							
4	Paul Mathews			On leave							
5	Aruna Vimalan		III Sem BAHg		Open Court	I Sem BAHg					
6	Stephy James		I Sem BAHg		I Sem BA/BS						
7	Prateeksha Augustine		III Sem BA/BSc	V Sem BAHg		III Sem BAHg					
Day III											
1	Dr k. Jeevan Kumar		III Sem BAHg	V Sem BAHg		I Sem BAHg				Small	Small
2	Dona Sebastian				On	Committed	Leave				
3	Ansa Andrews				on	Leave					
4	Paul Mathews		V Sem BAHg		I Sem BAHg	III Sem BAHg					
5	Aruna Vimalan			III Sem BAHg	OC	V Sem BAHg	I Sem BA/BSc				
6	Stephy James		I Sem BAHg					III Sem BCom is given holiday			
7	Prateeksha Augustine			I Sem BA/BSc	III Sem BAHg	III Sem BA/BS					
Day IV											
1	Dr k Jeevan Kumar		III Sem BAHg	IV Sem BAHg			V Sem BAHg			Small	Small
2	Dona Sebastian				III Sem BAHg		I Sem BAHg		III Sem BCom is given holiday		
3	Ansa Andrews				On leave						
4	Paul Mathews		V Sem BAHg	III Sem BAHg	OC						
5	Aruna Vimalan		I Sem BAHg	V Sem BAHg			III Sem BAHg				
6	Stephy James			I Sem BCom	I Sem BAHg	V Sem BAHg					
7	Prateeksha Augustine		III Sem BA/BSc		I Sem BA/BS	III Sem BAHg					
Day V											
1	Dr K Jeevan Kumar		I Sem BAHg	III Sem BAHg			V Sem BAHg			Small	Small
2	Dona Sebastian			I Sem BAHg	V Sem BAHg		III Sem BAHg				
3	Ansa Andrews			On	Leave						
4	Paul Mathews	III Sem BAHg	V Sem BAHg		III Sem BAHg		I Sem BAHg				
5	Aruna Vimalan		III Sem BA/BSc	I Sem BA/BS		III Sem BAHg					
6	Stephy James		V Sem BAHg	I Sem BAHg		III Sem BAHg					
7	Prateeksha Augustine		III Sem BA/BSc	I Sem BA/BS		III Sem BAHg					
Day VI											
1	Dr K Jeevan Kumar		I Sem BAHg	III Sem BAHg			V Sem BAHg			Small	Small
2	Dona Sebastian			I Sem BAHg	V Sem BAHg		III Sem BAHg				
3	Ansa Andrews			On	Leave						
4	Paul Mathews	III Sem BAHg	V Sem BAHg		III Sem BAHg		I Sem BAHg				
5	Aruna Vimalan		III Sem BA/BSc	I Sem BA/BS		III Sem BAHg					
6	Stephy James		V Sem BAHg	I Sem BAHg		III Sem BAHg					
7	Prateeksha Augustine		III Sem BA/BSc	I Sem BA/BS		III Sem BAHg					